

ESSEX COUNTY UTILITIES AUTHORITY
PUBLIC NOTICE

Notice is hereby given that the Essex County Utilities Authority (“the Authority”) will be seeking qualified applicants for the provision of certain professional services for the HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENTS TO BE HELD AT THE ECUA’s PROJECT LOCATION. The qualified applicants are being solicited as part of the fair and open process which is being employed by the Authority pursuant to NJSA 19:44-20-4 et.Seq.

Requests for Proposals (RFP) for Household Hazardous Waste Collection, Transportation and Disposal Services will be received by the Essex County Utilities Authority (ECUA), at THE LEROY F. SMITH PUBLIC SAFETY BUILDING, 60 NELSON PLACE, 6TH FLOOR, NEWARK, NEW JERSEY 07102 UNTIL 2:00 pm on February 6, 2024 and at that time and place will be publicly opened and read aloud in the ECUA’s Conference Room.

Sealed proposals will be received by the Authority at its Administrative Offices, the Leroy F. Smith Public Safety Building, 60 Nelson Place, 6th Floor, Newark, New Jersey 07102 by overnight mail service, including USPS, Federal Express, UPS or other overnight mail service on or before February 6, 2024 at 2:00pm.

RFP’S MAY BE RECEIVED prior to the hour designated, but none will be accepted or received after the time specified herein. THE ESSEX COUNTY UTILITIES AUTHORITY IS NOT RESPONSIBLE FOR LATE DELIVERY BY ANY overnight Mail Service.

The award shall be made, at a later date after comprehensive review and evaluation by Authority staff and shall be made by Resolution of the Authority, pursuant to the fair and open process, and shall be subject to and contingent upon the execution of a contract between the Authority and the awardee.

Services under this contract shall include Household Hazardous Waste Collection, Transportation and Disposal Services during the fiscal years 2024 2025 and 2026, as agreed by the Authority.

The complete RFP package is available to all interested vendors, RFP packages can be requested via e-mail to Beth O’ Toole at botoole@essexutil.com or by calling the ECUA Offices at (973) 792-9060.

On March 9, 2020, Governor Murphy declared that a Public Hearing Emergency and State of Emergency existed in New Jersey because of the novel corona virus (“COVID-19”) and issued Executive Order 103. State and Federal public health experts, including those at the Center for Disease Control (“CDC C”), believe COVID-19 will continue to spread at environmental rates unless aggressive action is taken to reduce person-to-person contact. In recognition of these unprecedented conditions, for public health reasons, the Authority cannot accommodate in-person attendance at the RFP opening taking place on February 6, 2024. Consequently, attendance by the applicants and the public is prohibited. In accordance with the most recent guidelines provided by the New Jersey Department of Community Affairs (Division of Local Government Services) the RFP opening will be broadcast live from the Authority’s facility by virtual means via

zoom. Any party interested in viewing the RFP opening must contact the Authority via e-mail on or before February 5, 2024 at 4:00pm. Emails must be sent to botoole@essexutil.com. The email should include your name, telephone number and email address indicating you would like to view the bid opening. If your email is received prior to the February 5, 2024 4:00pm deadline, you will receive the Zoom connection instructions to view the bid opening. Participating via virtual means is free of charge to the public. There will be no public comment regardless of how you access the RFP opening. At the RFP opening, the title of the RFP will be clearly announced. The Authority will display each sealed bid package back and front, for the camera prior to opening the RFP.

Proposers and members of the public may inspect each RFP package upon by contacting the ECUA by email for an appointment. Emails must be sent to botoole@essexutil.com indicating that you would like to schedule an appointment to view the RFP package making sure to include your name, telephone number and email address.

Each RFP shall be submitted in a sealed envelope or sealed box addressed to the ECUA at the Leroy F. Smith Jr. Public Safety Building, 60 Nelson Place, 6th Floor, Newark, New Jersey 07102, bearing the name and address of the applicant upon which shall be designated: The Essex County Utilities Authority.